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Prepared by: Joe Bloggs | 24 April 2024

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Company Classification: XXXX

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Version Control

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| --- | --- | --- | --- |
| Date | Version | Changed By | Reason for Change |
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|  |  |  |  |

Circulation List

|  |  |
| --- | --- |
| Name | Organisation/Title |
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Reference Documents

|  |  |  |
| --- | --- | --- |
| Title | Description | Owner |
|  |  |  |
|  |  |  |

# Introduction

This document details the results of the <Version> Quarterly Update Testing. As per Oracle’s timetable for quarterly releases for wave <number>, the upgrade took place on non-production environments on the <day(dd/mm/yy)>, and into the production environment on the <day (dd/mm/yy)>.

## Purpose

The purpose of this document is to provide details of the testing performed during the <Version> Quarterly Update testing window, defects introduced by the updates, resolution details and any lessons learned.

The document provides;  
• Scope of the testing  
• The processes and tools used during testing  
• Test execution Summary  
• Defect Summary (at test completion)  
• Details of any active defects (at test completion) and action plans to resolve  
• Lessons learned

# Scope

The scope of functional regression testing was approved by <Client Name> key stakeholders. The golden thread suite of tests, based on key business processes was used, with the addition of further tests identified from the impact assessment of changes, new functionality and fixes documented by Oracle. As agreed - only mandatory changes were taken with the release. Non-mandatory changes will be reviewed and collated into a roadmap.

## Test Scenarios

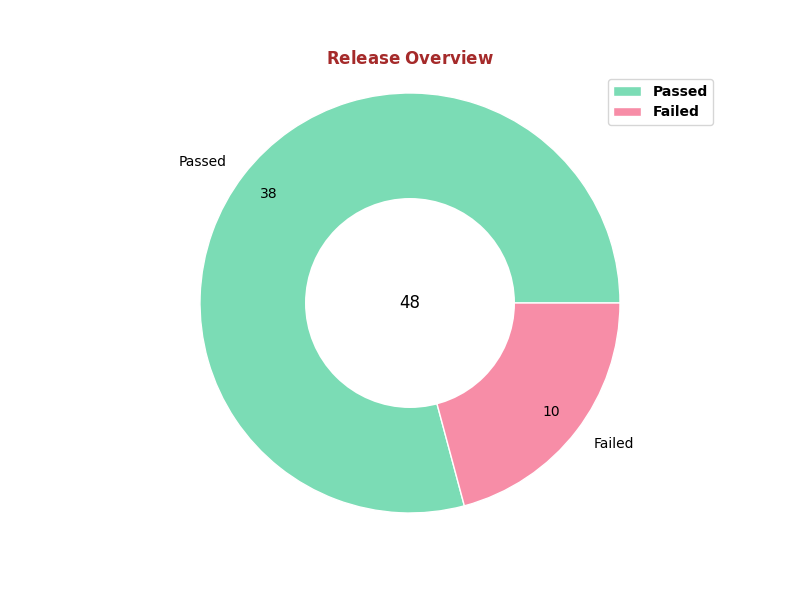
The testing window lasted <duration>> as prescribed by Oracle’s quarterly patching process. Testing was performed by members of Version 1, supported by <Client Name> and managed via Azure Dev Ops. Any failed tests were linked to associated defects, which were managed by Version 1. Test evidence was captured by testers during test execution and stored in Dev Ops with the test itself.

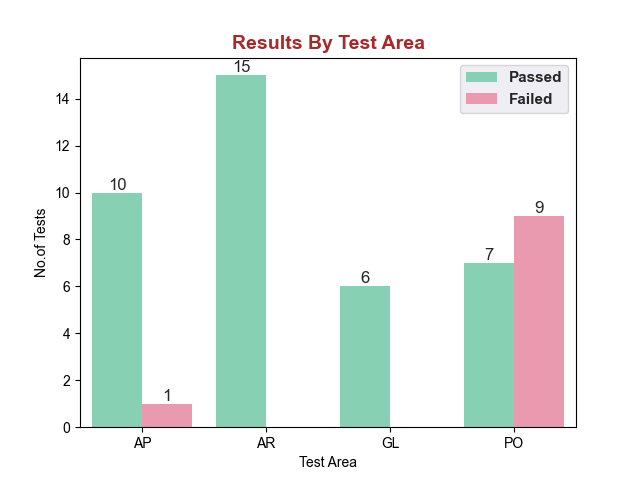
### Scenario Scope (Regression and Targeted Tests)

|  |  |  |
| --- | --- | --- |
| Test Id | Test Name | Test Area |
| AP.1 | AP.1 Check Standard Invoices and Credit Notes | AP |
| AP.2 | AP.2 testFetch | AP |
| AP.3 | AP.3 Raise Sundry Invoice Manually | AP |
| AP.5 | AP.5 Create Standard Credit Memo | AP |
| AP.6 | AP.6 Cancel an Accounted Invoice | AP |
| AP.7 | AP.7 Create Standard Invoice and Charge GB VAT | AP |
| AP.8 | AP.8 Create Standard Invoice and Charge GB Zero VAT rate | AP |
| AP.10 | AP.10 Manually Create BACS Payment | AP |
| AP.9 | AP.9 Void Payment | AP |
| AP.11 | AP.11 Manually Create Cheque Payment | AP |
| AP.12 | AP.12 Create Standard Payment Process and Pay Invoices | AP |
| AR.12a | AR.12a Create a Receipt | AR |
| AR.1 | AR.1 Create invoice Manually | AR |
| AR.2 | AR.2 Create Standalone Credit Memo | AR |
| AR.9 | AR.9 Create Customer | AR |
| AR.4 | AR.4 Credit a Transaction | AR |
| AR.6 | AR.6 Review Customer Account Balances | AR |
| AR.7 | AR.7 Manage Invoices | AR |
| AR.8 | AR.8 Manage Receipts | AR |
| AR.3 | AR.3 Perfrom Customer Search | AR |
| AR.10 | AR.10 Check Customer Autonumbering | AR |
| AR.11 | AR.11 Update Customer Details | AR |
| AR.12 | AR.12 Reverse Receipt | AR |
| AR.13 | AR.13 Create invoice with DD Receipt Method | AR |
| AR.14 | AR.14 Transfer to GL | AR |
| AR.15 | AR.15 Send Statement | AR |
| GL.1 | GL.1 Create Manual Journal - Primary Ledger in Functional Currency | GL |
| GL.2a | GL.2a Approve Journal Approval Request from WF notification | GL |
| GL.2b | GL.2b Journal Posting | GL |
| GL.3 | GL.3 Review Journals after approved | GL |
| GL.4 | GL.4 Verify journals transferred from subledgers | GL |
| GL.5 | GL.5 Inquire On Journal Balances | GL |
| PO.3A | PO.3A Search Requisition by requisition number | PO |
| PO.4A | PO.4A Create Catalog Requisition | PO |
| PO.5 | PO.5 Approve Requisition | PO |
| PO.8A | PO.8A Duplicate a purchase Requisition | PO |
| PO.9A | PO.9A Withdraw and edit Requisition | PO |
| PO.10A | PO.10A Cancel Requisition | PO |
| PO.11A | PO.11A Requesting Non Catlog Request | PO |
| PO.12A | PO.12A Approve non catalog Requisition | PO |
| PO.13A | PO.13A Edit Purchase Order | PO |
| PO.14A | PO.14A close Purchase Order | PO |
| PO.15A | PO.15A Reopen a purchase order | PO |
| PO.19A | PO.19A Return PO | PO |
| PO.16A | PO.16A Hold, Freeze Purchase Order | PO |
| PO.17A | PO.17A Process Requisition to Purchase Order | PO |
| PO.19B | PO.19B Correct Receipt | PO |
| PO.19C | PO.19C Return Receipt | PO |

# Test Overview

This section provides summary details of the tests that were performed in each module/area, defects identified and what was and wasn’t met in relation to planned entry and exit criteria.





1. Total Number of Tests:  
 Total Tests Conducted: 2000  
   
2. Number of Tests Passed and Failed:  
 Passed: 1800  
 Failed: 200  
  
3. Pass Rate and Fail Rate:  
 Pass Rate: 90%  
 Fail Rate: 10%  
   
4. Breakdown by Test Area:  
 Test Area A: 800 tests  
 Test Area B: 700 tests  
 Test Area C: 500 tests  
  
5. Insights by Test Area:  
 - Test Area A:  
 - Passed: 740 tests (92.50%)  
 - Failed: 60 tests (7.50%)  
 - The most common error message of this test area was "Connection timed out"  
 - Failed Test: Test 234, Test 567, Test 890  
 - Failed Test Reason: Network connectivity issue  
 - Failed Step Reason: Invalid login details  
   
 - Test Area B:  
 - Passed: 630 tests (90%)  
 - Failed: 70 tests (10%)  
 - The most common error message of this test area was "Invalid username or password"  
 - Failed Test: Test 123, Test 456, Test 789  
 - Failed Test Reason: Authorization failed  
 - Failed Step Reason: Incorrect input data  
   
 - Test Area C:  
 - Passed: 430 tests (86%)  
 - Failed: 70 tests (14%)  
 - The most common error message of this test area was "Request timed out"  
 - Failed Test: Test 111, Test 222, Test 333  
 - Failed Test Reason: Server performance issue  
 - Failed Step Reason: Application server not responding  
   
6. Common Error Messages:  
 - The most common error messages across all areas were "Connection timed out", "Invalid username or password", and "Request timed out"  
   
7. Failed Test Reason:  
 - The most common reasons for failed tests were "Authorization failed", "Network connectivity issue", and "Server performance issue"  
   
8. Failed Step Reason:  
 - The most common reasons for failed steps were "Incorrect input data", "Invalid login details", and "Application server not responding"

## Tests not executed

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Id | Test Name | Failed Step | Reasons | Error Message |
| AP.2 | AP.2 testFetch |  | The maximum timeout was reached and the element could not be found. | org.openqa.selenium.TimeoutException: Expected condition failed: waiting for presence of element located by: By.xpath: //\*[@id="pt1:\_UISatr:0:lv4:0:cb2"] (tried for 120 second(s) with 500 milliseconds interval) |
| PO.5 | PO.5 Approve Requisition |  | The maximum timeout was reached and the element could not be found. | org.openqa.selenium.TimeoutException: Expected condition failed: waiting for presence of element located by: By.xpath: //\*[@id="pt1:\_UISatr:0:lv4:0:cb2"] (tried for 120 second(s) with 500 milliseconds interval) |
| PO.8A | PO.8A Duplicate a purchase Requisition | I click PO number in requisition page | The maximum timeout was reached and the element could not be found. | org.openqa.selenium.TimeoutException: Expected condition failed: waiting for presence of element located by: By.xpath: //\*[@id="\_FOpt1:\_FOr1:0:\_FONSr2:0:MAnt2:1:pt1:r1:0:AP1:ReqLinesAppTable:\_ATp:t2:0:commandLink6"] (tried for 120 second(s) with 500 milliseconds interval) |
| PO.9A | PO.9A Withdraw and edit Requisition | I click searched PR number in manage requisitions | The maximum timeout was reached and the element could not be found. | org.openqa.selenium.TimeoutException: Expected condition failed: waiting for presence of element located by: By.xpath: //div[@id="\_FOpt1:\_FOr1:0:\_FONSr2:0:MAnt2:1:pt1:r1:0:ap1:r1:0:allMyReqsVCResult:\_ATp:t1::db"]/table/tbody/tr/td[2]/div/table/tbody/tr/td[1] (tried for 120 second(s) with 500 milliseconds interval) |
| PO.10A | PO.10A Cancel Requisition | I enter the reason in cancel requisition popup on the requisitions page | The maximum timeout was reached and the element could not be found. | org.openqa.selenium.TimeoutException: Expected condition failed: waiting for presence of element located by: By.xpath: //textarea[@id="\_FOpt1:\_FOr1:0:\_FONSr2:0:MAnt2:1:pt1:r1:0:ap1:r1:0:it1::content"] (tried for 120 second(s) with 500 milliseconds interval) |
| PO.12A | PO.12A Approve non catalog Requisition |  | The maximum timeout was reached and the element could not be found. | org.openqa.selenium.TimeoutException: Expected condition failed: waiting for presence of element located by: By.xpath: //\*[@id="pt1:\_UISatr:0:lv4:0:cb2"] (tried for 120 second(s) with 500 milliseconds interval) |
| PO.15A | PO.15A Reopen a purchase order | I enter reason in close document popup in purchase order page | The maximum timeout was reached and the element could not be found. | org.openqa.selenium.TimeoutException: Expected condition failed: waiting for presence of element located by: By.xpath: //textarea[@id='\_FOpt1:\_FOr1:0:\_FONSr2:0:MAt3:0:pt1:viewl1:0:AP2:it4::content'] (tried for 120 second(s) with 500 milliseconds interval) |
| PO.19A | PO.19A Return PO | I click on the searched purchase order on the receive items page | The maximum timeout was reached and the element could not be found. | org.openqa.selenium.TimeoutException: Expected condition failed: waiting for presence of element located by: By.xpath: //div[@id="\_FOpt1:\_FOr1:0:\_FONSr2:0:\_FOTsr1:0:ap1:AT1:\_ATp:QrRsId::db"]/table/tbody/tr/td[2]/div/table/tbody/tr/td[1] (tried for 120 second(s) with 500 milliseconds interval) |
| PO.16A | PO.16A Hold, Freeze Purchase Order | I enter reason in close document popup in purchase order page | The maximum timeout was reached and the element could not be found. | org.openqa.selenium.TimeoutException: Expected condition failed: waiting for presence of element located by: By.xpath: //textarea[@id='\_FOpt1:\_FOr1:0:\_FONSr2:0:MAt3:0:pt1:viewl1:0:AP2:it4::content'] (tried for 120 second(s) with 500 milliseconds interval) |
| PO.17A | PO.17A Process Requisition to Purchase Order | I select requisition from the list on process requistion page | The maximum timeout was reached and the element could not be found. | org.openqa.selenium.TimeoutException: Expected condition failed: waiting for presence of element located by: By.xpath: //div[@id="\_FOpt1:\_FOr1:0:\_FONSr2:0:MAt2:0:pt1:r1:0:AP1:AT5:\_ATp:srchTab::db"]/table/tbody/tr/td[1] (tried for 120 second(s) with 500 milliseconds interval) |

## Tools and processes

The testing window lasted <duration>> as prescribed by Oracle’s quarterly patching process. Testing was performed by members of Version 1, supported by <Client Name> and managed via Azure Dev Ops. Any failed tests were linked to associated defects, which were managed by Version 1. Test evidence was captured by testers during test execution and stored in Dev Ops with the test itself.

## Environment set up and testing approach

As discussed and agreed at the planning stage the bulk of the functional and integration testing was carried out in the environments below (last refresh from PROD date <dd/mm/yy>).

## Test execution entry criteria

The following entry criteria was agreed.

## Test execution exit criteria

The following entry criteria was agreed.

## Evidence of Regression Test Completion

### Functional testing

All functional testing across the agreed scope of modules was tracked in Azure Dev Ops via summary dashboards. Test evidence can be found in Azure Dev Ops.

# Defects

All functional testing across the agreed scope of modules was tracked in Azure Dev Ops via summary dashboards. Test evidence can be found in Azure Dev Ops.

## Failed tests

## Defect Status Summary

# Communications

It was agreed with <Client Name> that they would update any documentation necessary to reflect the changes introduced with the release.

# Lessons Learned

## Issues and Recommended Actions